


DECISIONS DELEGATED TO OFFICERS

Decision title:	Appointment of a multi-disciplinary consultants team to support the delivery of the Oxpens Bridge Project
Decision date:	11 December 2023
Source of delegation:	<p>This decision was delegated to officers under Part 4.4 of the Council's Constitution: All executive functions except the ones in Part 4.5 and 4.6 are delegated to the officers in the senior management structure.</p> <p>Cabinet, in November 2022, approved the delivery of the overall project and the overall scheme budget of £10.2m (including fees and contingencies). Please see here.</p>
What decision was made?	<p>To appoint Perfect Circle JV Limited (a joint venture between Aecom Limited, Gleeds Capital Limited and PEKG Limited - a trading vehicle of Pick Everard, a partnership) to provide multi-disciplinary consultancy services to support the delivery of the construction of the new Oxpens Bridge.</p> <p>The value of the contract will be £149,531.38 (£179,437.66 to include VAT). This is a fixed price (apart from £8.5k (£10,200 including VAT) discretionary spend) and the aggregated VAT-inclusive amount of £189,637.66 falls comfortably within the allowance allocated by officers to this element of budget activity and within the thresholds permitted by the Council's Constitution for a delegated decision.</p>
Purpose:	<p>The decision enables the Council to enter into a NEC Professional Services contract with Perfect Circle JV Limited to provide Employer's Agent, Cost Consultancy, Clerk of Works and CDM Advisor services. PEKG Limited (through Pick Everard, a partnership which owns PEKG Limited) will be the joint venture partner providing each of the services.</p> <p>It is essential to ensure that the contract for the services performed by the appointed contractor is properly administered and that the construction phase is planned, delivered and monitored in a safe and efficient manner. We cannot deliver these services in-house.</p>
Reasons:	A recent detailed review of procurement options for these services showed that the route providing the highest certainty in identifying a consultant's team that can offer the necessary experience in the management of the construction of a structure of a similar type, in a timely

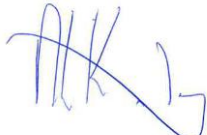
	<p>manner, would be to engage Perfect Circle JV Limited (Pick Everard acting) via the Scape Consultancy framework.</p> <p>Through PEKG Limited Pick Everard form part of the Perfect Circle Joint Venture, the sole supplier on Lot 2 (Infrastructure) of this framework. Perfect Circle JV Limited will enter a back-to-back contract with PEKG Limited or with Pick Everard (a partnership) to deliver the services.</p> <p>Further, given their recent similar experience elsewhere, Pick Everard are well placed to estimate accurately the necessary level of resource that needs to be applied to project delivery which will be highly advantageous, in terms of cost management and efficiencies in contract administration.</p> <p>Consultants on this framework have direct experience and a strong track record of working with the NEC Professional Services contract form with the variations as employed by the SCAPE framework and which is proposed to be used on this project. Minor amendments will be required to include matters required by the Council’s Constitution, in particular as required by Part 19.9 (a commitment from suppliers to pay their employees at least the Oxford Living Wage or the Living Wage Foundation rate). Other required clauses - including adequate insurance and social value - are addressed within the SCAPE framework and meet the Council’s requirements.</p> <p>As a secondary consideration, it is also possible to engage a consultant via the selected route both quickly and economically.</p> <p>The contract cost is within the overall budget agreed by Cabinet and within the allocation agreed by officers for these services.</p> <p>Legal Services and Procurement have been involved throughout.</p> <p>The timely appointment of the consultant team is needed now to maintain the delivery of the bridge by the agreed target date of 31 March 2025.</p>
Decision made by:	Carolyn Ploszynski, Head of Regeneration & Economy
Other options considered:	<p>A review of four frameworks was undertaken that included suppliers with a track record in the delivery of civils/ infrastructural projects.</p> <p>A balanced assessment was made of the suitability of each framework lot on the following basis:</p>

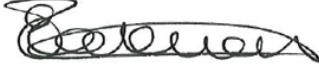
	<ul style="list-style-type: none"> - the track record/ experience of suppliers on each lot - submitted day rates - complexity and time scales involved in process <p>The review concluded that the route providing the highest certainty in identifying a consultant's team that could offer the best and most recent experience in the management of construction of a structure of a similar type/ value would be to engage Perfect Circle JV Limited (Pick Everard, as above) via Lot 2 (Infrastructure) of the SCAPE framework.</p>
Documents considered:	Cabinet report of 16 November 2022 for the delivery of the overall project and the overall scheme budget of £10.2m (including fees and contingencies).
Key or Not Key:	Not Key
Wards significantly affected:	None
Declared conflict of interest:	None
This form was completed by: Name & title: Date:	Gary Meeds Project Manager 30/11/2023

Approval checklist

Approver	Name and job title	Date
Decision maker	 Carolyn Ploszynski Head of Regeneration & Economy	11/12/2023

Consultee checklist

Consultees	Name and job title	Date
Head of Financial Services	Nigel Kennedy, Head of Financial Services 	05/12/2023

Head of Law and Governance	Emma Jackman, Head of Law & Governance 	06/12/2023
Cabinet Member	Cllr Ed Turner, Deputy Leader (Statutory) - Finance and Asset Management	05/12/2023